

ROBERT C. MEYER, P.A.

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WE NEED FOR YOU TO PROVIDE THE FOLLOWING DOCUMENTS TO THESE OFFICES:

Yes **N/A**

1. Copies of:
 - a) Passport
 - b) Driver's License;
 - c) Social Security Card; and
 - d) Alien Registration Card (if applicable)

2. Income tax returns for the past three years.

3. Bank statements for the past three months.

4. Proof of homestead exemption. (e.g., tax bill)

5. Copy the following for the past three months:

- a) Electric bills;
- b) Water bills; and
- c) Cable bills

6. Household goods and furnishings list. This must be detailed with (hen possible) a statement of the age of the furniture pieces and electronics. A value must be attributable to each piece. The value should be what you would receive at a yard sale or similar quick sale of the item.

TRY TO MAKE PHOTOGRAPHS

7. Insurance policies:
 - Life insurance policies and annuities
 - Auto Insurance Policies
 - Personal Property Insurance policies
 - Other Insurance

8. Documents pertaining to any suit in which you were a Plaintiff or Defendant within one year.

9. Pension plan, 401K, or IRA (the last statement will suffice)

10. For all motor vehicles:

- a) Certificate of Title;
- b) If secured, payoff letter; and
- c) If scheduled value of car is less than the value listed in the N.A.D.A.,

Yes N/A

provide certified appraisal (CarMax is a good source for an appraisal)

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11. For all non-homestead property, the following:
- a) Deed;
 - b) Mortgage;
 - c) Promissory Note;
 - d) Notarized payoff letter;
 - e) Appraisal; and
 - f) Most recent tax bill
 - g) Insurance on the premises

____ ____
____ ____

12. Information on any and all individuals (other than the Debtor) who contribute to expenditures of the household.
Itemization of what such people pay monthly for the expenses of the home

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13. Any and all credit applications made in the past four years

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14. If debtor has filed for bankruptcy within 10 years, specify the case number and date of discharge

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14. Paystubs you have received for the past 90 days or three months – if you have more than one job, I will need copies from each job.